

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PROGRAMME

FROM 1 NOVEMBER 2004



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Mrs Daphne Spink MBE

Portfolio Holders

Community Development

Councillor Mrs Deborah Roberts

Conservation, Sustainability and Community Planning

Councillor Mrs Jane Healey

Environmental Health

Councillor Sebastian Kindersley

Housing

Councillor Mrs Elizabeth Heazell

Information and Customer Services

Councillor John Batchelor

Planning and Economic Development

Councillor Dr David Bard

Resources and Staffing

Councillor Richard Summerfield (Deputy Leader of the Council)

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Key Decisions expected to made during the four months from 1 November 2004

Issue/Key Decision	Decision Maker	Timetable	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Provision of Community Facilities in New Developments	Cabinet	11th November 2004		Contact Jane Thompson, Cultural Services Manager 01954 713348	Document To Follow
2nd Quarter Performance Monitoring Report (July - Sept)	Cabinet	11th November 2004	Management Team	Contact Ian Salter, Performance Improvement Officer 01954 713018	Document To Follow
Continuous Improvement Plans - Provisional Agreement	Cabinet Council	11th November 2004 25th November 2004		Contact Paul Swift, Policy and Performance Review Manager 01954 713017	Document To Follow
Options for Resourcing Delivery of Affordable Housing	Cabinet Council	11th November 2004 25th November 2004	This will be included within the Best Value Review of Affordable Housing report.	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Report from Development Services

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CPA Results and Improvement Programme	Cabinet Council	11th November 2004 25th November 2004	Management Team	Contact Paul Swift, Policy and Performance Review Manager 01954 713017	Document To Follow
Licensing Act 2003 - Policy	Cabinet Council	11th November 2004 25th November 2004	<ul style="list-style-type: none"> • Licensing Committee • Widespread consultation on draft policy as per legislative requirements 	Contact Dale Robinson, Chief Environmental Health Officer 01954 713229	Draft Policy Consultation Issues Licensing Policy - Draft
Electronic Service Delivery	Cabinet Council	11th November 2004 25th November 2004	<ul style="list-style-type: none"> • Management Team • Information and Customer Services Portfolio Holder 	Contact Steve Rayment, Assistant Director of Finance and Resources (ICT) 01954 713010	Electronic Service Delivery (ESD) Strategy Implementing Electronic Government (IEG) Statement
Agreement of List of Rural Settlements for Business Rate Purposes	Resources and Staffing Portfolio Holder	November 2004		Contact Paul Smith, Assistant Director of Finance and Resources (Revenues)	Document To Follow

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Contract of works to redundant Church of St Denis, East Hatley	Cabinet	Between 11th November 2004 and 9th December 2004	<ul style="list-style-type: none"> • Conservation Advisory Group • English Heritage schedule of works 	Contact Nick Grimshaw, Conservation Manager 01954 713180	Report with full schedule of works and associated costs
Physical Activity Strategy	Council	25th November 2004	The Physical Activity Strategy has been approved by the Local Strategic Partnership (LSP) Board. The Community Development Portfolio Holder has requested that the Strategy be presented to Council for information.	Contact Jane Lampshire, Sports Development Officer 01954 713349	Physical Activity Strategy Presentation by South Cambs Health and Exercise Co-Ordinator
Review of Budget Options and Medium Term Financial Strategy	Cabinet Council	14th October 2004 25th November 2004	Widespread public consultation on proposed options.	Contact Paul Swift, Policy and Performance Review Manager 01954 713017	Medium Term Financial Outlook Medium Term Financial Outlook - Appendix A Medium Term Financial Outlook - Appendix B Medium Term Financial Outlook - Appendix C

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Members' Allowances	Council	25th November 2004	Chairman of Licensing Committee and Chairman of Employment Committee about level of responsibilities	Contact Susan May, Democratic Services Manager 01954 713016	Report to Independent Review Panel Recommendations of the Independent Review Panel to Council
Best Value Review of Affordable Housing	Cabinet	9th December 2004	Scrutiny and Overview Committee on 18 November 2004.	Contact Paul Swift, Policy and Performance Review Manager 01954 713017	Review Report
County-Wide Best Value Review of Sheltered Housing	Cabinet	9th December 2004	Consultations with providers, service users and other stakeholders undertaken as part of Best Value Review.	Contact Steve Hampson, Housing and Environmental Services Director 01954 713021	Joint Report from Housing & Environmental Service and Development Services
Council Tax Base	Cabinet Council	9th December 2004 27th January 2005		Contact Paul Smith, Assistant Director of Finance and Resources (Revenues) 01954 713110	Document To Follow
Wysing Arts Capital Application	Cabinet Council	9th December 2004 27th January 2005	Local Members: Councillors DH Morgan, EJ Pateman and Mrs DSK Spink.	Contact Andy O'Hanlon, Arts Development Officer 01954 713343	Wysing Application and Covering Report

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Cambridgeshire Supporting People Strategy	Cabinet	9th December 2004	Consultation with service providers and service users undertaken as part of development of strategy.	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Report from Development Services
Windmill Estate	Cabinet Council	Between 9th December 2004 and 13th January 2005 Between 27th January 2005 and 24th February 2005	<ul style="list-style-type: none"> • Consultations with residents and other stakeholders carried out 2003/4. • Local Members, Councillors Ms SJO Doggett and NJ Scarr • Housing Portfolio Holder, Councillor Mrs EM Heazell • Leader of the Council, Councillor Mrs DSK Spink 	Contact Mike Sugden, Development Manager 01954 713356	Report from Development Services
Best Value Review of Waste Management and Street Cleaning	Cabinet	Between 13th January 2005 and 10th February 2005	<ul style="list-style-type: none"> • Management Team • Waste Management Advisory Group • Scrutiny and Overview Committee in December 2004 or January 2005 	Contact Ian Salter, Performance Improvement Officer 01954 713018	Best Value Review Report

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Quarterly Report on Legal Costs for Traveller Issues	Cabinet	13th January 2005		Contact Chris Taylor, Head of Legal Services 01954 713060	Quarterly Report
Housing Stock Options Appraisal	Cabinet Council	10th February 2005 24th March 2005	Initial tenant road shows September 2004	Contact Steve Hampson, Housing and Environmental Services Director 01954 713021	Housing Options Appraisal Project Framework Office of the Deputy Prime Minister (ODPM) Guidance for Local Authorities undertaking Options Appraisals
Workforce Plan	Cabinet	10th March 2005		Contact Deborah Pearson, Human Resources Manager 01954 713285	Workforce Plan